

**COMBINED REGISTRATION FORM FOR
'16 – '17 NCA COLLEGE EXPOS!**



**Nassau Counselors' Association
Long Island, New York
announces the**

36th Annual Fall College EXPO

SUNY College at Old Westbury, Clark Athletic Center, Old Westbury, LI, NY 11568

Sunday, September 18, 2016

12:00 Noon — 3:00 PM

A "brunch" before the EXPO and refreshments during the program!

Brunch begins at 10:00 AM

and

46th Annual Spring College EXPO

Hofstra University, Mack Sports and Exhibition Complex, Hempstead, LI, NY 11549

Tuesday, April 25, 2017

5:30 — 8:30 PM

Dinner at 3:30 PM!

Register NOW for both events on one registration form!

NCA EXPOs are
Enthusiastically supported by the counseling community on Long Island
Extensively advertised to high school students and parents as well as
transfer students from local community colleges
Accessible from major highways and streets
Set in outstanding facilities with unlimited "free" parking

A Hotel Accommodations list is included. Further details, including directions, campus map and event schedule will be sent with confirmation notices.

ALL REGISTRATION FEES INCLUDE COLLEGE FAIR AUTOMATION SCANNERS
for electronically capturing student information at the EXPO. Students build a profile which includes their personal and academic information, prior to the EXPO. They will be issued an individual barcode which can be scanned by the representative at the EXPO. The student data will then be electronically submitted to the college. *It is important that you supply the e-mail address of the person to be sent the student data gathered at the Fair. This will ensure that you receive the information in a timely fashion.*

PLEASE NOTE: Colleges with outstanding balances may not register for upcoming College EXPOs before submitting balance due.

**QUESTIONS ON FALL AND SPRING REGISTRATION:
Please call 631-209-1896 or e-mail: info@laurelpublications.net**

Questions on Fall Program: Please contact

Frank Pizzardi, SUNY Old Westbury, pizzardif@oldwestbury.edu; Cindy Rossi, NCA, cindyrossi@yahoo.com

Questions on Spring Program: Please contact

Jaelyn Forman, NCA, jaelyn.forman@gmail.com; Sunil A. Samuel, Hofstra University, sunil.a.samuel@hofstra.edu



Fall College EXPO
SUNY College at Old Westbury

Sunday, September 18, 2016

Spring College EXPO
Hofstra Univ. Mack Sports Complex

Tuesday, April 25, 2017

**** 2016-2017 COMBINED REGISTRATION FORM ****

• We will participate in the _____ **FALL EXPO 2016** _____ **SPRING EXPO 2017** (please check one or both)

Institution: _____ Date _____

Address: _____ Telephone: _____

City: _____ State: _____ Zip: _____ +4: _____ Fax: _____

Accreditation (e.g., Middle States, ACICS): _____

Contact Person: _____ Title: _____

E-mail Address of Contact Person: _____

E-mail Address of Person to be sent Automation Data _____

PLEASE LIST NAME, E-MAIL ADDRESS AND CELL PHONE NUMBER OF REP ATTENDING EXPO.

FEES: \$250 for Fall 2016 College EXPO \$290 for Spring 2017 College EXPO

ALL REGISTRATION FEES INCLUDE COLLEGE AUTOMATION SCANNERS.

Please check the appropriate statement.

- A check in the amount of \$540 for Fall 2016 **and** Spring 2017 College EXPO is enclosed.
- A check in the amount of \$250 for Fall 2016 College EXPO is enclosed (*plus additional late fee of \$25 if after August 22*).
- A check in the amount of \$290 for Spring 2017 College EXPO is enclosed (*plus additional late fee of \$25 if after February 27*).
- A check in the amount of \$ _____ will be sent to you separately.
- A purchase order in the amount of \$ _____ is enclosed.

PLEASE NOTE: Colleges with outstanding balances may not register for upcoming College EXPOs before submitting balance due.

Checks should be made payable to: **NASSAU COUNSELORS' ASSOCIATION** FEDERAL EIN: # 11-3228598

Please return this form and the ENCLOSED BLUE DESCRIPTION FORM, along with check or purchase order, by August 22, 2016 to:

NCA College EXPO, 595 Route 25A – Suite 18, Miller Place, NY 11764 FAX: 631-209-1832

NOTE: REFUNDS MADE IF CANCELLATION FOR FALL EXPO 2016 IS RECEIVED BEFORE SEPTEMBER 1, 2016 AND FOR SPRING EXPO 2017 IF RECEIVED BEFORE MARCH 13, 2017.

To be included in the program booklet distributed to every high school in Nassau County, your current information must be received by August 22, 2016 for Fall EXPO 2016 and by February 1, 2017 for Spring EXPO 2017.

For office use only:	
Received	_____
Paid \$	_____
Check#	_____
P.O.	_____
Billed	_____
To Acctg	_____

**QUESTIONS ON FALL AND SPRING REGISTRATION:
PLEASE CALL 631-209-1896 or e-mail: info@laurelpublications.net**

PLEASE RETURN WITH
REGISTRATION FORM

College Description Form NCA College EXPO

Please supply the following information about your college for the NCA College EXPO Program Booklet which is widely distributed prior to the event. Please return this description with your registration form. Thank you very much for helping us to provide the most accurate and current information about your institution to our students.

College Name _____

Address _____

Admissions Office Phone _____

Admissions Office E-mail Address _____

College Web Site _____

Type of Institution *(Please Check One)* Public Private

2 or 4 year *(Please Check One)* 2 year 4 year

Undergraduate Enrollment _____ Student Body *(Please Check One)* Co-ed Male only Female only

Undergraduate Majors and/or Schools & Colleges _____

Unique and New Majors _____

Application Deadline _____

Financial Aid Deadline _____ **Type of Financial Aid Forms** _____

National Test and Results Required _____

HS Grade Point Average _____

ANNUAL TUITION:

In-state _____ **Out-of-state** _____

Room and Board _____ **Fees** _____

National Sports Division _____

LD Program/Services _____

Honors Program _____

Hotel & Motel Listings

The Andrew

75 North Station Plaza, Great Neck, NY
516-482-2900; 1-866-The Andrew
www.andrewhotel.com

Best Western Inn (East of Route 135)

7940 Jericho Turnpike, Woodbury, NY 11797
516-921-6900; www.bestwestern.com/woodburyinn

Days Inn (South of LI Expressway)

828 South Oyster Bay Road, Hicksville, NY 11801
516-433-1900

East Norwich Inn

NW corner of Route 25A & Northern Blvd.
East Norwich, NY 11732
516-922-1500

Econo Lodge (off Wantagh Pkwy East)

429 Duffy Avenue, Hicksville, NY 11801
516-433-3900; www.elodge429@aol.com

Executive Inn (East of Route 135)

8030 Jericho Turnpike, Woodbury, NY 11797
516-921-8500

Extended Stay America

905 South Oyster Bay Road, Bethpage, NY 11714
516-349-8759

Four Points by Sheraton-Plainview

333 South Service Road, Plainview, NY 11803
516-694-6500

Holiday Inn

2115 Sunnyside Blvd., Plainview, NY 11803
516-349-7400

Howard Johnson Motor Inn (off LI Expressway)

120 Jericho Turnpike, Westbury, NY 11753
516-333-9700; www.hojo.com

GPS address for SUNY Old Westbury:

**please use St. Paul's Church
2534 Cedar Swamp Road
Brookville, NY 11545**

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) Nassau Counselors' Association	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input checked="" type="checkbox"/> Other (see instructions) ▶ Professional Organization	Exemptions (see instructions): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____
	Address (number, street, and apt. or suite no.) 595 Route 25A Suite 18 City, state, and ZIP code Miller Place, NY 11764 List account number(s) here (optional)	Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								
-			-					

Employer identification number										
1	1		-	3	2	2	8	5	9	8

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶ <i>Gloria Schetty</i>	Date ▶ <i>6/2/16</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on www.irs.gov/w9 for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.