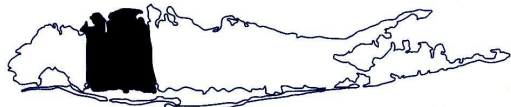


# NASSAU COUNSELORS'



# ASSOCIATION

## 2010 ADMINISTRATOR OF THE YEAR

November 2009

Dear Colleague,

The Nassau Counselors' Association is once again planning to recognize the outstanding support rendered to the counselor practitioner by administrators in Nassau County through the ***Administrator of the Year*** Award.

Nominations of outstanding individuals can be made by any member of the Nassau Counselors' Association. It is important to note that candidates eligible for the award *cannot be directly responsible for supervising the counselor(s) or human development specialist(s)* in their institution. The basis for nomination should include demonstrations of the following on the part of the nominee:

- ◆ Belief in the value of counselors and counseling services
- ◆ Evidence of that belief through reliable actions
- ◆ Demonstrated support of the use of counselors in a manner consistent with their defined role

The following information should be submitted for each nominee:

1. A completed recommendation form by the nominator.
2. Two additional recommendation forms completed by a counselor, supervisor, or administrator who supports this nomination.
3. **PLEASE SUBMIT ALL MATERIAL IN ONE (1) PACKET AND DO NOT SUBMIT MORE THAN THE MATERIAL REQUESTED.**

The ***Administrator of the Year*** will be recognized at our June 2010 Awards meeting. All nominees will receive a letter of congratulations on being nominated for their support of the counseling profession.

Sincerely,

Debbie Roth  
Chairperson

Material must be received by March 24, 2010. Mail to:

Debbie Roth  
Guidance Office  
John F. Kennedy High School  
3000 Bellmore Avenue  
Bellmore, New York 11710

# **NASSAU COUNSELORS' ASSOCIATION**

## **2010 ADMINISTRATOR OF THE YEAR**

### **NOMINATOR'S RECOMMENDATION FORM**

\_\_\_\_\_  
(Nominee's Full Name)

\_\_\_\_\_  
(Position and Place of Employment)

\_\_\_\_\_  
(Nominator's Name – NCA Members Only)

\_\_\_\_\_  
(Nominator's Place of Employment)

Please provide the committee with supporting statements about your nominee, giving your observation and judgments concerning the candidate's qualification for the award in each of the areas listed below:

1. Belief in the value of counselors and counseling services

(OVER)

2. Actions which demonstrate the nominee's belief in the value of counselors and counseling services

3. Examples of the nominee's demonstrated support of the appropriate use of the counselors in his/her institution

4. Additional comments

**NASSAU COUNSELORS' ASSOCIATION**

**2010 ADMINISTRATOR OF THE YEAR**

**RECOMMENDATION FORM**

(To be used by a Counselor, Supervisor or Administrator, as appropriate)

\_\_\_\_\_  
**(Nominee's Name)**

\_\_\_\_\_  
**(Place of Employment)**

\_\_\_\_\_  
**(Supporter's Name)**

\_\_\_\_\_  
**(Supporter's Position)**

**Please provide the committee with a supporting statement, giving your observations and judgments concerning the candidate's qualifications for the award. Please include comments about the nominee's qualities and/or actions which are indicative of his/her support for counselors and/or counseling services.**

**(PLEASE RETURN THE COMPLETED FORM TO THE NOMINATOR WHO WILL FORWARD ALL MATERIAL TO THE COMMITTEE BY 3/24/10)**

**THANK YOU!**